

REF: 26010-AG-RHA-AR-09001 AGENDA FOR POST TENDER REVIEW MEETING.DOCX

meeting agenda – POST TENDER REVIEW Meeting

Project: ROSCOMMON COUNTY HOSPITAL
 PSYCHIATRY SECLUSION ROOM UPGRADE
Job Ref: 26010
Date: 15 October 2026
Venue: TBC

Item	Description	Action
1.0	QS Review of Tender Submission	
	1.1 Review of pricing documents & rates generally.	
2.0	Review of Services Engineer's Specification and Schedules	
	2.1 Review of Tender submission.	
	2.2 Electrical Items	
	2.3 Proposed Electrical Contractors / Track record / No. of direct staff	
	2.4 List of proposed plant/equipment & manufacturers / alternate products.	
3.0	Review of Civil/Structural Engineer's Specification and Schedules	
	3.1 Review of Tender submission generally.	
	3.2 Method statements for demolition works	
4.0	Review of Architects Specification and Schedules	
	4.1 The Contractor is required to confirm that all the below items have been included and are requested to notify the DT where any alternate products are being proposed:	
	4.2 Architects Specification	
	4.3 Quality Control Documents	
	4.4 Pre-substantial Completion Requirements	
	4.5 Schedule of Samples	
	4.6 Schedule of Warranties and Guarantees	
	4.7 Letter from contractor regarding compliance with building regulations	
	4.8 - Finishes	
	- Method Statements	
	- Proposed List to be prepared by Contractor	

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5.0 Contractors Team

- 5.1 Proposed team management
- 5.2 Proposed team resources

6.0 Health & Safety

- 6.1 PSDP issues

7.0 Finance/Insurance

- 7.1 Insurances
- 7.2 Tax Clearance
- 7.3 Membership of CIF sick pay/pension scheme
- 7.4 Bond – current confirmation (if applicable)

8.0 Programme + Dates

- 8.1 Detailed programme
- 8.2 Date for possession of sites
- 8.3 Contract duration
- 8.4 Mobilization period
- 8.5 Phasing and sectional completion

9.0 Other Matters Arising

Issued to:	Name	Rhatigan Architects	info@rhatiganarchitects.ie
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